# Individual Director Report Card

**Director Name: _______________________.**  
**Date: ____/___/_____.**

**Rating Scale:** 10 points (highest) to 0 (lowest)

<table>
<thead>
<tr>
<th>Score</th>
<th>Category: Governance Role</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1) I attend all board meetings for the full agenda.</td>
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<td></td>
<td>2) I serve on at least one board committee.</td>
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<td>3) I read in advance and understand (or ask questions about) all materials provided to me before board and committee meetings.</td>
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<td>4) I respect the confidentiality of board matters and proceedings.</td>
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<td>5) I identify areas of conflict for myself or others, real or perceived, and ensure that they are reviewed.</td>
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<td>6) My comments help bring the board to good decisions.</td>
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<td>7) My judgments are independent of management.</td>
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<td>8) My participation reflects a growing understanding of issues/trends in our sector.</td>
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<td></td>
<td>9) I understand and follow the organization’s articles, bylaws and board policies.</td>
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</table>

**Category: Volunteer Role**

<table>
<thead>
<tr>
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<tbody>
<tr>
<td></td>
<td>10) I am a significant donor based on personal resources.</td>
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<td>11) I participate in optional activities to relate to staff and key constituents.</td>
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<td>12) I open doors to my personal network to help management and the organization.</td>
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<td>13) I help attract other major donors and potential board members.</td>
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<td>14) I respond to requests from the chair and president when able.</td>
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**Category: Overall Character and Contributions**

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<thead>
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<tbody>
<tr>
<td></td>
<td>15) My attitude and comments reflect behavior consistent with the organization’s code of conduct.</td>
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<td></td>
<td>16) I encourage the president and staff in their work.</td>
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<td>17) I am known and respected in my community as person of integrity.</td>
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<td></td>
<td>18) I bring knowledge, wisdom or other contributions that other directors could not.</td>
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</table>

**Total Score (out of 180 available points)**
## Board of Directors Report Card

<table>
<thead>
<tr>
<th>Issues</th>
<th>4 Excellent</th>
<th>3 Very Good</th>
<th>2 Sufficient</th>
<th>1 Unacceptable</th>
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</thead>
<tbody>
<tr>
<td>1) Board has full and shared understanding of its roles and responsibilities.</td>
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<tr>
<td>2) Board members understand the organization’s mission and its products / programs.</td>
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<tr>
<td>3) Board has a mechanism for evaluating and measuring the impact of the organization’s mission through its products / programs.</td>
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<td>4) Corporate and governance structure (board, officers, committees, executive and staff) is clear.</td>
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<td>5) Board has clear goals and actions resulting from relevant and realistic strategic planning.</td>
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<td>6) Board attends to policy-related decisions which effectively guide operational activities of staff.</td>
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<td>7) Board receives regular reports on finances/budgets, products/program performance and other important matters.</td>
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<td>8) Board meets with auditors annually.</td>
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<td>9) Board reviews executive compensation annually.</td>
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<td>10) Board helps set fundraising goals and is actively involved in fundraising.</td>
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<td>11) Board effectively represents the organization to the community.</td>
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<td>12) Board meetings facilitate focus and progress on important organizational matters.</td>
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<td>13) Board regularly monitors and evaluates progress toward strategic goals and product / program performance.</td>
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<td>14) Board regularly evaluates and gives performance-related advice to the chief executive.</td>
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<td>15) Board has approved comprehensive personnel policies which have been reviewed by a qualified professional.</td>
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<td>16) At least a majority of the board members are independent.</td>
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<td>17) All necessary skills, stakeholders and diversity are represented on the board.</td>
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List any issues you believe the board should focus its attention upon in the coming year: