



All a-Board!

The Purpose, People, and Process of CAA Boards

8. People: The Roles and Responsibilities of a CAA Board Chair

Discussion Guide

Length: 7:39”

[Stream](#) | [Download](#)

Video Summary

This video examines the roles and responsibilities of a CAA board chair. It highlights the vital leadership the board chair provides to the board and emphasizes the importance of the chair/executive director relationship to a vibrant, healthy organization. Join us again in the studio as late-night talk show host Carlton Caplaw and renowned band leader Carmen Alto speak with City CAA Board Chair Lou Rocker about his experiences.

Learning Objectives

After watching this video, participants will be able to:

- Identify key knowledge, skills, and expertise necessary to perform the board chair role well.
- Understand what a CAA board chair does and how they fulfill their responsibilities.
- Examine critical ways in which the board chair/executive director relationship impacts the oversight and management of the organization.
- Identify hallmarks of effective board chair leadership and see how effective leadership enhances each board member’s ability to meet their fiduciary duty of care to their CAA.

Using the Video Effectively

Suggestions for how to use this video include:

- Ask board members to watch the video on their own, and at a board meeting, facilitate a discussion of individual members’ reflections or responses to the questions below.
- Show the video during a board meeting and facilitate a discussion of the questions below.
- Show the videos as part of a larger board orientation or training process and facilitate a discussion of the questions below.

Suggested Discussion Questions

1. What kinds of experience does your board look for when considering candidates for a board chair?
2. What do you consider to be the main responsibilities of a board chair?
3. Explain the differences between the roles and responsibilities of your CAA’s board chair and its executive director.
4. Why is it important for the CAA’s board chair and executive director to foster a strong working relationship? Discuss some examples of what an effective relationship looks like.
5. How does your board chair help members of the board meet their fiduciary duty of care?